



The Electric Briefcase

June
2004

Hot Topic for June: Proof of Claims

Proof of Claim forms are...

- Mailed to listed creditors
- Filed in:
 - Ch. 13 cases
 - Ch. 7 Asset cases
 - Ch. 7 No Asset cases if assets are found
- Found on our website:
http://www.wiw.uscourts.gov/bankruptcy/bk_forms.htm

Proof of Claim forms require:

- Actual signature or an **"/s/ Jane Doe"** on the signature line.
- Supporting documents
- Creditor name and address to match in ECF.
If not, Add Creditor.

Tip:

Always view your PDF images before sending them to the Court's public docket.



We want to stay in touch with you. Please let us know if your e-mail address changes. Contact us at: feedback@wiwb.uscourts.gov



JUNE QUICK FACT

In May 2004:

142 attorneys filed
2,586 pleadings electronically

62% of the 487 new petitions were filed by Electronic Case Filers

HELP DESK

Our ECF Technical Help Desk is available during regular office hours 8:00-4:30 M-F.

We can be reached at:
(800) 373-8708
(608) 264-5630 in Madison
(715) 839-2993 in Eau Claire
helpdesk@wiwb.uscourts.gov

For more information on ECF, check out the Western District of Washington's May 2004 Newsletter, The ECF Star.

<http://www2.wawb.uscourts.gov/ecfhome/index.html>



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