

Notice of Intent to Abandon with no motion (for Trustees)

This is the procedure to docket a Notice of Intent to Abandon.

- STEP 1** Click the Bankruptcy hypertext link on the CM/ECF Main Menu. (See Figure 1.)



Figure 1

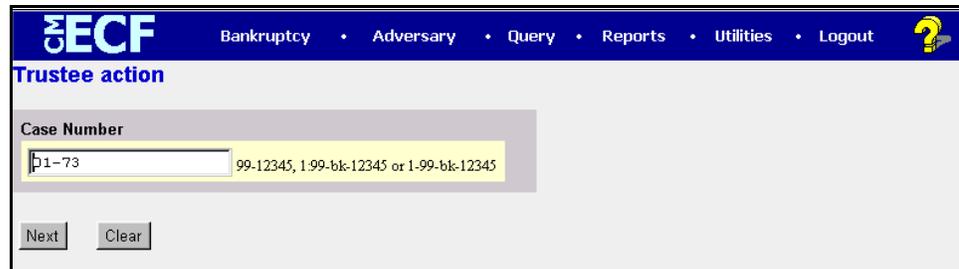
- STEP 2** The **BANKRUPTCY EVENTS** screen displays. (See Figure 2.)



Figure 2

- Click the Trustee/US Trustee hypertext link.

STEP 3 The **CASE NUMBER** screen will then display. (See Figure 3.)



The screenshot shows the ECF Trustee action interface. At the top, there is a blue navigation bar with the ECF logo and menu items: Bankruptcy, Adversary, Query, Reports, Utilities, and Logout. Below the navigation bar, the page title is "Trustee action". The main content area is titled "Case Number" and contains a text input field with the value "1-73". To the right of the input field, there is a yellow tooltip box containing the text "99-12345, 1-99-bk-12345 or 1-99-bk-12345". Below the input field, there are two buttons: "Next" and "Clear".

Figure 3

— Enter the case number, including the hyphen and click **[Next.]**.

NOTE: If the system prompts that you have entered an invalid case number, click the browser **[Back]** button to try again. You may use the browser **[Back]** button at any time during this process to verify former screens until the final submission.

You may cancel an event in process at any time (abort) by clicking on another menu option from the Main Menu Bar across the top of the screen.

STEP 4 The **DOCUMENT SELECTION** screen displays next. (See Figure 4.)



The screenshot shows the ECF Trustee action interface. At the top, there is a blue navigation bar with the ECF logo and menu items: Bankruptcy, Adversary, Query, Reports, Utilities, and Logout. Below the navigation bar, the page title is "Trustee action". The main content area displays a blue hyperlink: "1-01-00073-tsu Dale A. Daniels". Below the hyperlink, there is a list box containing the following items: "Notice Appointing Successor Trustee(US Trustee only)", "Notice Appointing Trustee (US Trustee only)", "Notice of Appointment of Creditors' Committee", "Notice of Distribution", "Notice of Intent to Abandon (with no motion)", "Notice of Intent to Sell", "Notice of Surplus", and "Notice to Determine Tax Liability". The "Notice of Intent to Abandon (with no motion)" item is highlighted in blue. Below the list box, there are two buttons: "Next" and "Clear".

Figure 4

- Click to highlight Notice of Intent to Abandon (with no motion).
- Click **[Next]**.

STEP 5 The **PARTY SELECTION** screen will be presented listing all the participants presently on this case. (See Figure 5.)

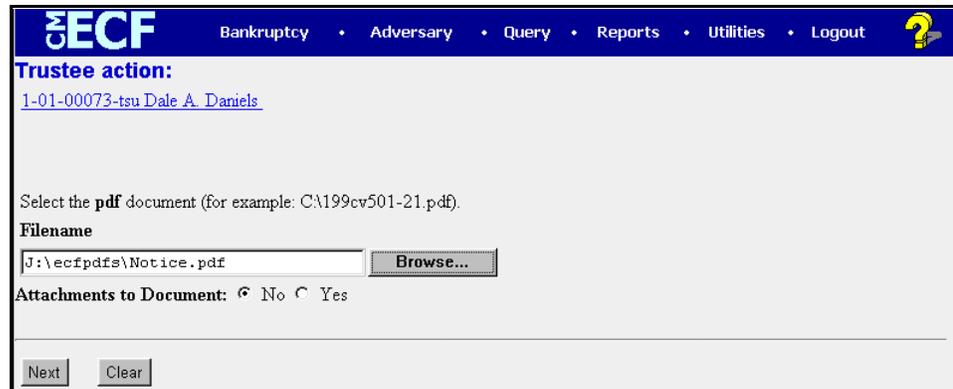


The screenshot displays the MCECF (Michigan Court Electronic Filing) interface. At the top, there is a navigation bar with links for Bankruptcy, Adversary, Query, Reports, Utilities, and Logout, along with a help icon. Below the navigation bar, the text "Trustee action:" is followed by a link "1-01-00073-tsu Dale A. Daniels". The main section is titled "Select the Party:" and contains a dropdown menu with the following options: Chrysler Credit Corporation [cr:cr], Daniels, Dale A. [pty:db], Financial Services, Inc. [cr:cr], Foremost Finance Company [cr:cr], General Motors Credit Co. [cr:cr], Householders Finance [cr:cr], and Jones, John [tr:tr]. To the right of the dropdown menu is a link "Add/Create New Party". At the bottom of the form, there are two buttons: "Next" and "Clear".

Figure 5

- Locate and select the trustee in the **Party Selection** window.
- Click **[Next]** to continue.

STEP 6 The **PDF DOCUMENT SELECTION** screen displays.
(See Figure 6a.)



ECF Bankruptcy • Adversary • Query • Reports • Utilities • Logout ?

Trustee action:
[1-01-00073-tsu Dale A. Daniels](#)

Select the **pdf** document (for example: CA199cv501-21.pdf).

Filename
J:\ecfpdfs\Notice.pdf

Attachments to Document: No Yes

Figure 6a

- Click [**Browse**], then navigate to the directory where the appropriate PDF file is located or type the entire directory path.
 - To make certain you are about to associate the correct PDF file for this entry, right click on the file name with your mouse and select **Open**. (See Figure 6b.)

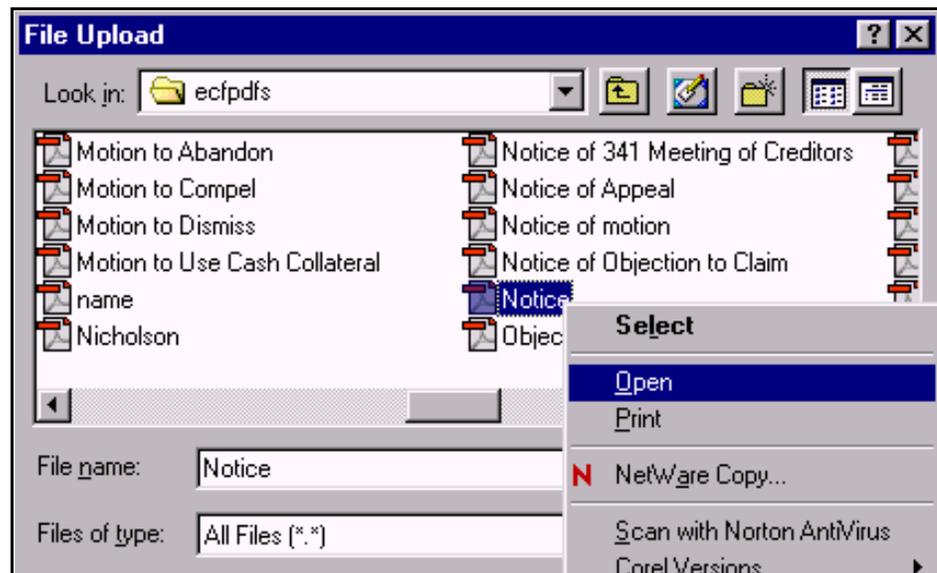


Figure 6b

- This will launch the Adobe Acrobat Reader to display the contents of the imaged document. Verify that the document is correct.
- Close or minimize the Adobe application and if that is the correct file, click Open on the File Upload dialogue box. (See Figure 6c.)

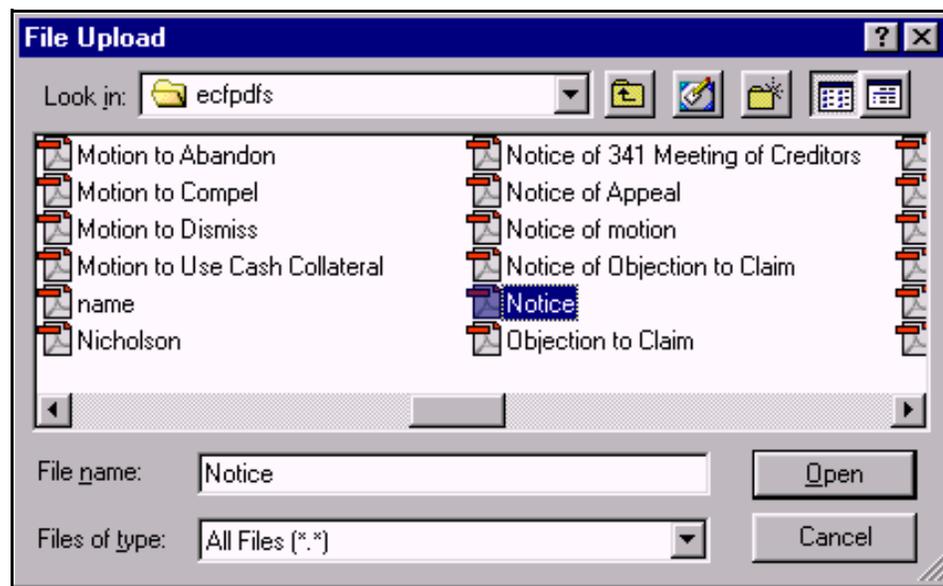


Figure 6c

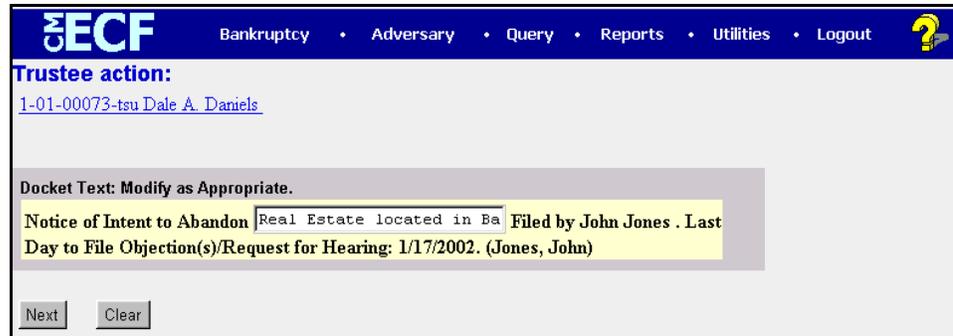
— Click **[Next]** to continue.

STEP 7 The **LAST DAY TO FILE OBJECTIONS/REQUEST FOR HEARING** screen will display. _____ (See Figure 7.)



Figure 7

- STEP 8** The **MODIFY DOCKET TEXT** screen will display a supplemental text box to add more detail to the docket text. (See Figure 8.)



ECF Bankruptcy • Adversary • Query • Reports • Utilities • Logout ?

Trustee action:
[1-01-00073-tsu Dale A. Daniels](#)

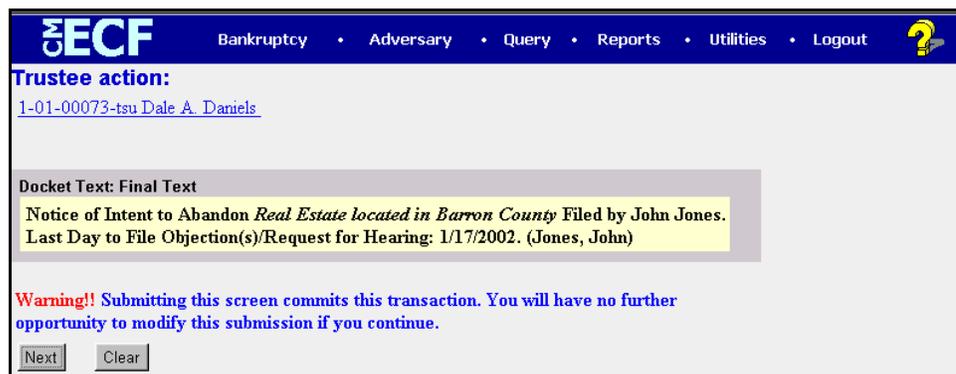
Docket Text: Modify as Appropriate.

Notice of Intent to Abandon Filed by John Jones . Last Day to File Objection(s)/Request for Hearing: 1/17/2002. (Jones, John)

Figure 8

- If necessary, add detail to the final text.
- Click **[Next]** to continue.

- STEP 9** The **FINAL APPROVAL** screen will appear. (See Figure 9.)



ECF Bankruptcy • Adversary • Query • Reports • Utilities • Logout ?

Trustee action:
[1-01-00073-tsu Dale A. Daniels](#)

Docket Text: Final Text

Notice of Intent to Abandon *Real Estate located in Barron County* Filed by John Jones. Last Day to File Objection(s)/Request for Hearing: 1/17/2002. (Jones, John)

Warning! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

Figure 9

- Carefully verify the final docket text. Read the warning message and proceed.
- If correct, click **[Next]**.
- If the final docket text is incorrect:

- Click the browser **[Back]** button to find the errors(s) and proceed with the event.
- To abort or restart the transaction (at any time), click the **Bankruptcy** hyperlink on the **Menu Bar**.

STEP 10 The **NOTICE OF ELECTRONIC FILING** screen displays.
(See Figure 10.)

ECF Bankruptcy • Adversary • Query • Reports • Utilities • Logout ?

Trustee action:
[1-01-00073-tsu Dale A. Daniels](#)

Notice of Electronic Filing

The following transaction was received from Jones, John on 12/28/2001 at 3:30 PM CST

Case Name: Dale A. Daniels
Case Number: [1-01-00073-tsu](#)
Document Number: [23](#)

Docket Text:
 Notice of Intent to Abandon *Real Estate located in Barron County* Filed by John Jones. Last Day to File Objection(s)/Request for Hearing: 1/17/2002. (Jones, John)

The following document(s) are associated with this transaction:

Document description:Main Document
Original filename:J/ecfpdfs/Notice.pdf
Electronic document Stamp:
 [STAMP wiwbStamp_ID=1007674467 [Date=12/28/2001] [FileNumber=10285-0]
 [2a2e07ea0ed4af79983866678cda9f89454d667162edff7907a8827cc507fb9f04851
 bcdeb8479645733635168266707781310cba035f00f9dfa30f3ae406ab4]]

1-01-00073-tsu Notice will be electronically mailed to:

John Jones ,
 Bruce Williams ,

1-01-00073-tsu Notice will not be electronically mailed to:

Cornelius Appleby
 Black, Thorndike and Apple
 1923 E. Walnut Street
 Indianapolis, IN 46204

Figure 10

- The **Notice of Electronic Filing** is the verification that the filing has been sent electronically to the court's database. It certifies that this is now an official court document.
- Clicking on the case number hyperlink on the Notice of Electronic Filing will present the docket report for this case.

- Clicking on the document number hyperlink will present the PDF image of the document just filed. Clicking on the document number here will allow you to view the filed document once without charge.
- Scroll down to see participants who have or have not registered for electronic noticing on this case.
- To print a copy of this notice, click the browser **[Print]** icon.
- To save a copy of this receipt, click **[File]** on the browser menu bar and select **Save Frame As**.

STEP 11 Trustee and Attorney users will have access to the **Notice of Electronic Filing** at the time of their filing. Subsequent access to any Query or Report programs must go through the PACER system. Users must already be registered with the PACER system to have a login and password. Note the information on the screen below. (See Figure 11.)

ECF Bankruptcy • Adversary • Query • Reports • Utilities • Logout ?

PACER Login

Notice
This is a **Restricted Web Site** for Official Court Business only. Unauthorized entry is prohibited subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

Instructions
Enter your ECF login and password for electronic filing capabilities. If you do not need filing capabilities, enter your PACER login and password. If you do not have a PACER login, contact the PACER Service Center to establish an account. You may register online at <http://pacer.psc.uscourts.gov> or call the PACER Service Center at (800) 676-6856 or (210) 301-6440.

An access fee of \$.07 per page, as approved by the Judicial Conference of the United States at its September 1998 session, will be assessed for access to this service. All inquiries will be charged to your PACER login that is kept on file. If you do not need filing capabilities, enter your PACER login and password. The Client code is provided to the PACER user as a means of tracking transactions by client. This code can be up to thirty two alphanumeric characters long.

Authentication

Login:

Password:

Client code:

Make this my default PACER login

Login Reset

Figure 11

*****NOTE TO PUBLIC ACCESS USERS*****

You may view filed documents once without charge. To avoid later charges, download a copy of each document during this first viewing.